



المركز العالمي للتدريب والتطوير
International Centre For Training & Development



CAPITAL BUDGETING Analysis



INTERNATIONAL ACCREDITATION ORGANIZATION



UNIVERSITY OF ROCKHAMPTON
MAKING THE DIFFERENCE



Course Introduction:

Like it or not, the budget is the yardstick that top management uses to measure your actual performance. And in today's tight economy, the manager who knows budget planning and how to apply it effectively wins hands down over the one who doesn't.

So, if you're a new manager who's "just a little nervous" about budget planning...or an experienced one who wants to get a lot more out of the yearly chore...or if you just want to "hold your own" with financial managers, this seminar is for you!

Course Objectives:

This course covers project evaluation, allocation and management of capital assets, rates of return and costs of capital, debt- equity balance and impact on share prices, and long-term profit planning. Examines capital investment decisions including cash flow analysis, tax effects, project evaluation and ranking, capital rationing, and the treatment of uncertain cash flows.

This course is proceeded through numbers of presentations and discussions on different issues on capital budgeting. In so doing, students are trained to have an overview on broad topics, which could be incorporated into their future research

Who Should Attend?

Every manager with budget responsibilities who is interested in developing or improving their budget planning skills

Course Outline:

How to Prepare Your Departmental Budget

- Prepare a Departmental Spending Budget
- Budget Expenses More Accurately
- Prepare a Capital Budget
- Justify Capital Expenditures

Getting Your Budget Approved

- Explain How the Review Process Works
- Manage the Review Process More Effectively
- Prepare Contingency Plans
- Explain Behavioral Consequences of the Budgeting Process

- Identify the "Fat" in Your Budget

Measuring Performance against the Budget

- Identify Significant Variances
- Analyze Budget Variances
- Describe the Characteristics of a Good Budget Reporting System
- Determine When a Budget Should Be Revised during the Year

Foundations for Capital Budgeting

- Preliminary Steps
- Capital Budgeting Methods With No Risk
- Capital Budgeting Methods With Risk
- Apply Knowledge in an Exercise

Capital investment evaluation tools

Marginal cash flow identification and taxes

Inflation, foreign exchange movements, and capital investment analysis

Capital Structure and Leverage

- Basic Concepts
- Explaining Financial Leverage
- The Impact of Working Capital on Leverage
- Capital Structure
- Capital Structure and the Value of Stock
- Capital Structure and the Value of the Firm
- Capital Structure Controversies
- Sources of Capital
- Equity
- Common
- Preferred
- Quasi Equity
- Debt
- Long Term
- Short Term
- Seasonal
- Permanent
- Lease versus Loan
- Apply Knowledge in an Exercise
- Case analysis

Course Certificate:

International Center for Training & Development (ICTD) will award an internationally recognized certificate(s) for each delegate on completion of training.

Course Methodology:

A variety of methodologies will be used during the course that includes:

- (30%) Based on Case Studies
- (30%) Techniques
- (30%) Role Play
- (10%) Concepts
- Pre-test and Post-test
- Variety of Learning Methods
- Lectures
- Case Studies and Self Questionnaires
- Group Work
- Discussion
- Presentation

Course Fees:

To be advised as per the course location. This rate includes participant's manual, and-Outs, buffet lunch, coffee/tea on arrival, morning & afternoon of each day.

Course Timings:

Daily Course Timings:

08:00 - 08:20	Morning Coffee / Tea
08:20 - 10:00	First Session
10:00 - 10:20	Coffee / Tea / Snacks
10:20 - 12:20	Second Session
12:20 - 13:30	Lunch Break & Prayer Break
13:30 - 15:00	Last Session